

BCS Professional Study Committee
Notes 2/17/2011

Present: J. Modert, C. Konkell, L. Franks, K. Sobeski, J. Brazo, M. Bielawski, T. Long, D. Koenemann, H. Gest, M. Heifner, W. McCrea, D. Severson

Committee decision-making structure was adopted. Subcommittees will present to this committee when decisions are needed. Each subcommittee will have at least one member of the PSC committee on its roster. Other members of the committee will be recruited as indicated below. Additional members may join according to interest and/or need. No staff member will be turned away from working on a subcommittee. As subcommittees bring information and recommendations to the PSC, the PSC will explore feasibility and alignment to the district vision and mission statements.

Each focus topic was discussed in turn.

PA 205 Teacher Evaluation Processes—this will be turned over to the Board and the BEA for negotiation. The PSC will relinquish its responsibility to these other entities.

Topic:	K-12 Literacy Plan
Rationale:	The need for this work is clearly indicated by BCS student achievement data. We also cite the importance of ELA skills in ensuring academic success for students in all content areas.
Commission & Goals:	<ol style="list-style-type: none"> 1. Assign roles of chair or co-chairs, recorder, etc. 2. Develop mission statement 3. Develop a timeline for committee work 4. Create a center of expertise related to literacy instruction for our district (become the experts) 5. Develop/recommend a district philosophy for literacy instruction 6. Study & recommend teaching strategies, curriculum, assessment, materials, parent involvement, homework practices, interventions, professional development, etc. 7. Ensure a flow of literacy learning K-12 8. Report out to PSC in the form of written notes from each meeting and representative(s) of the subcommittee present at the PSC meeting whenever decision points are reached.
First Meeting & Proposed Timeline:	<p>First meeting on March 14th in the Anderson Intervention Room from 3:30-5:00. D. Koenemann will write the agenda and convene the initial meeting.</p> <p>Full implementation by 9/1/2012 with partial implementations to occur as work progresses</p>
Special Discussion Points:	This committee may require additional subcommittees such as writing, reading, ESL, etc.

Topic:	Technology Planning
Rationale:	The district technology plan is in need of revision in order to qualify for E-Rate funding and to ensure access to powerful technology for effective use in teaching/learning.
Commission & Goals:	<ol style="list-style-type: none"> 1. Assign roles of chair or co-chairs, recorder, etc. 2. Develop mission statement 3. Develop a timeline for committee work 4. Create a center of expertise related to technology integration for our district (become the experts) 5. Have a full understanding of regulations and funding as it relates to technology (E-rate, etc.) 6. Develop/recommend a district philosophy for technology integration 7. Recommend appropriate use of technology including teaching strategies, curriculum, assessment, materials, parent involvement, professional development, etc. 8. Ensure a flow of technology learning K-12 9. Report out to PSC in the form of written notes from each meeting and representative(s) of the subcommittee present at the PSC meeting whenever decision points are reached.
First Meeting & Proposed Timeline:	<p>First meeting on March 15th in the computer lab (Martha's room) from 3:30-5:00. C. Konkel will write the agenda and convene the initial meeting.</p> <p>Timeline at the discretion of the committee with attention paid to deadlines imposed by funding efforts.</p>
Special Discussion Points:	This committee will need to understand budgeting parameters as related to technology expenditures.

Topic:	BCS Student & Staff Wellness
Rationale:	Research shows that employee/student attendance and productivity improve when wellness is optimized.
Commission & Goals:	<ol style="list-style-type: none"> 1. Assign roles of chair or co-chairs, recorder, etc. 2. Develop mission statement 3. Develop a timeline for committee work 4. Create a center of expertise related to wellness for our district (become the experts) 5. Develop/recommend a district philosophy for wellness 6. Have full understanding of regulations, resources, and funding as it relates to wellness 7. Study & recommend strategies to improve wellness possibly including curriculum, assessment, materials, parent involvement, interventions, professional development, etc. 8. Ensure involvement in wellness initiatives K-12, in all departments, and among all staff/students 9. Report out to PSC in the form of written notes from each meeting and representative(s) of the subcommittee present at the PSC meeting whenever decision points are reached.
First Meeting &	First meeting on March 24 th in BHS cafeteria from 3:30-5:00.

Proposed Timeline:	D. Severson will write the agenda and convene the initial meeting. Timeline at the discretion of the committee with attention paid to deadlines imposed by funding efforts.
Special Discussion Points:	Fuel Up to Play 60 is an initiative that is in the very earliest stages at Anderson and possibly in other elementary buildings. It may be a consideration as funding and resources may be available.

Topic:	Building a Culture of Readiness for College and Post-Secondary Training
Rationale:	Expectations for ourselves and others have a great deal to do with the pathways chosen. Children who expect to continue their education after high school have a much higher probability of doing so successfully.
Commission & Goals:	<ol style="list-style-type: none"> 1. Assign roles of chair or co-chairs, recorder, etc. 2. Develop mission statement 3. Develop a timeline for committee work 4. Create a center of expertise related to college readiness for our district (become the experts) 5. Develop/recommend a district philosophy for encouragement of families to plan for post-secondary learning 6. Study & recommend strategies, initiatives and events related to the culture. 7. Ensure involvement in culture-building initiatives K-12, in all departments, and among all staff 8. Report out to PSC in the form of written notes from each meeting and representative(s) of the subcommittee present at the PSC meeting whenever decision points are reached.
First Meeting & Proposed Timeline:	First meeting on March 16 th in BHS room 124 from 3:30-5:00. W. McCrea will write the agenda and convene the initial meeting. Timeline at the discretion of the committee with attention paid to deadlines imposed by funding efforts.

Topic:	Building a Culture of Collaboration With Parents & The Community
Rationale:	"When schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more." That's the conclusion of a recent report from the Southwest Educational Development Laboratory. http://www.edweek.org/ew/issues/parent-involvement/
Commission & Goals:	<ol style="list-style-type: none"> 1. Assign roles of chair or co-chairs, recorder, etc. 2. Develop mission statement 3. Develop a timeline for committee work 4. Develop/recommend a district philosophy for development of enhanced partnerships with parents and the community 5. Study & recommend collaborative strategies 6. Ensure involvement in culture-building initiatives K-12, in all departments, and among all staff 7. Report out to PSC in the form of written notes from each meeting and representative(s) of the subcommittee present at the PSC meeting whenever decision points are reached.
First Meeting &	First meeting on March 23 rd in BHS cafeteria from 3:30-5:00.

Proposed Timeline:	D. Koenemann will write the agenda and convene the initial meeting. Timeline at the discretion of the committee with attention paid to deadlines imposed by funding efforts.
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The following persons have agreed to create the agenda and to convene the first meeting of each respective subcommittee. Note: If you have agreed to contact potential members of subcommittees, please notify Dixie regarding acceptances and declines. Also, as you are making these contacts, be sure to collect email addresses and to share those with the persons listed below. It is then the job of the persons listed to disseminate the agendas in advance of the meeting.

K-12 Literacy Plan Subcommittee: Dixie Koenemann

Technology Subcommittee: Carol Konkel

Wellness Subcommittee: Deb Severson

Culture of Collaboration with Parents/Community Subcommittee: Dixie Koenemann

Culture of College Readiness Subcommittee: Wes McCrea

Dixie will send one GroupWise message to Jean LaClair requesting use of the rooms for each subcommittee meeting and for the next PSC meeting.

The next meeting of the Professional Study Committee will be on March 30th at 3:30 at CSS in room 4.